

Preparing for Your Mobile Notary Appointment

A practical checklist before New Heights comes to you

- Confirm your appointment date and time.
- Confirm the service location.
- Make sure all required signers will be present.
- Have required identification available.
- Have your documents ready.
- Make sure the signing area has adequate lighting.
- Have a table or suitable writing surface available.
- Keep documents together and organized.
- Let us know in advance if there are special access considerations.

MOBILE TRAVEL / CONVENIENCE FEES

0–10 miles: \$35 **11–20 miles:** \$45

21–30 miles: \$60 **31+ miles:** Custom Quote

Travel/convenience fees are separate from applicable New Heights notarial fees and are disclosed before service.

New Heights notarial fee: \$2 per notarial act.